

DUTIES OF CHAPTER PRESIDENT

The Chapter President shall:

1. Preside at all meetings of the Chapter and exercise the usual functions of a presiding officer under the general rules of the subject Chapter.
2. Appoint all committees and shall be an ex-officio member of all committees, except the Nominating Committee, of which he shall not be a member.

The Chapter Nominating Committee shall meet no later than two months prior to the State Annual Membership Meeting. This is to allow the new officers to be installed prior to the State Meeting. The Nominating Committee shall normally consist of three (3) or more active dues paid members of the Chapter.

3. Perform other representative duties on behalf of the Chapter, either in person or by correspondence.
4. Enforce strict observance of the Constitution and By-laws of the Chapter, the State Society and the National Society..
5. Inform the District Vice-President on all matters.
6. **Attend the Annual Meeting and the three Board of Governors' meetings held quarterly by the State Society. The Chapter President, by right, is a member of the State Society Board of Governors. A written quarterly report is to be submitted to the State Secretary approximately one week prior to each Board of Governors' meeting.**