

Section 12 - Annual Report to the National Society

1. The Annual Report is the second most important document sent to the National Society by the Tennessee Society. It is the roster of dues paid members (with deletions, transfers, deaths, and members transferred to other Societies and by other Societies to the Tennessee Society). This report is generated by the Secretary and may be countersigned by any officer of the Society. However, because of importance, it should be signed by the President or National Trustee. This report is accompanied by the check for the Society's dues to National (The most important document sent).
2. The Annual Report should be submitted as soon as possible after the January 1st deadline for dues payment(s) to the State Society, therefore it is incumbent upon the Chapter Secretaries and Chapter Treasurers to make sure their Chapter memberships and dues payment(s) are in prior to December 15th of the prior year of renewal. The January 1st deadline for members is absolute. The Annual Report must be prepared and sent to the National Society by January 15th. Any member wishing to pay dues after that date must file a reinstatement form for current membership.
3. This report is used to generate the numbers used by the National Society to determine the number of delegates to the Annual Congress.
4. A copy of the report is listed in the exhibits for reference only.