

## **Section 9 - Notification of Death**

1. It is the responsibility of each member of this Society to notify the proper members of the death of a member.
2. Upon receipt of knowledge of the death of a Compatriot, the Chapter President or Chapter Secretary should notify the State President or other appropriate officer.
3. The Online Notification of Death on the TNSSAR web site should be used whenever possible to report the death of a Compatriot. Complete distribution within the TNSSAR is automatic. The Obituary Form used by National Society may be used to notify the TNSSAR Secretary or the Form in the Exhibits may be used. Wherever practicable, a copy of the Compatriot's obituary from the local newspaper should accompany the Form. When mail notification is utilized then the TNSSAR Secretary will notify:

TNSSAR President  
TNSSAR Registrar  
TNSSAR Chaplain  
TNSSAR Resolutions Chairman  
NSSAR Registrar General's Office.

4. The TNSSAR Chaplain will forward an Obituary Form to the NSSAR Chaplain for inclusion in the necrology for the Memorial Service held at the National Congress.
5. The TNSSAR Secretary will remove the Compatriot's name from the active role to inactive status in the TNSSAR Computerized Data Base.

**Please Note:** The NSSAR Handbook has a "Suggested Funeral Ritual for a Departed Compatriot." The Handbook also has a "Suggested Memorial Service" for the departed Compatriot.