

## TNSSAR

### Duties of the Vice President

The Officer position within the TNSSAR is defined within the TNSSAR Constitution, Article IV - Officers.

The Duties of Officers are described in the TNSSAR By-Laws, Article VI - Duties of Officers and Committees.

Vice-President:

- a. Shall perform duties as assigned by the President, and coordinate with the District Directors the planning and implementation of the goals and programs of the State Society.
- b. Provide advice and direction to District Directors and to Chapter Presidents in regards to promoting growth, activities and development of Chapters and membership.
- c. Shall work with the President and President-Elect to implement, coordinate and administer the programs and committee functions as requested.
- d. Shall serve on the Membership and Extension Committee and in the absence of the President-Elect, preside over the Committee Meetings.
- e. Shall be a member of the Honorary Membership Committee which is responsible for the administering the Honorary Membership program.
- f. Shall preside over meetings and ceremonies of the State Society or Board of Governors in the in absence of the President and President-Elect.
- g. Shall provide the President a written quarterly report of activities.